



## HUMBLE ISD TAX OFFICE

20200 EASTWAY VILLAGE DR  
HUMBLE, TX 77338  
281-641-8190  
[Tax.office@humbleisd.net](mailto:Tax.office@humbleisd.net)

# TAX CERTIFICATE REQUEST

REQUESTOR'S NAME: \_\_\_\_\_

REQUESTOR'S ADDRESS: \_\_\_\_\_

\_\_\_\_\_

REQUESTOR'S PHONE: \_\_\_\_\_

### ACCOUNT NUMBER(S)


A tax certificate is a certified document showing all delinquent taxes at the time it is generated and may include current taxes. If delinquent, the certificate shows penalties and interest that are due according to tax records.

The fee to obtain a certificate is \$10.00 per certificate and may be paid by cash or check. **Payment is required before the tax certificate is generated.** You may mail a check with your request or bring the payment to the office. If you come to the office with payment, you will be provided a pick up time. Typically, it is available within a couple of hours. If after 2 pm, it will be available the following day. Requests over 5 accounts will require more time and a time estimate will be provided when we receive your funds. Tax certificates may be mailed if you would like them returned that way.

Please check our website ([humbleisd.net/taxoffice](http://humbleisd.net/taxoffice)) or call to check before coming to the office for a certificate to ensure the taxes are paid. If the account's taxes are not paid, the tax certificate will reflect that balance so please ensure that meets your needs if providing to another entity.

**\*\*\*OUR OFFICE WILL CONTACT YOU UPON COMPLETION OF PROCESSING\*\*\***